

## Link Community School Dean of Faculty

*Link Community School seeks to provide an outstanding independent middle school education for Newark adolescents of all academic abilities from economically disadvantaged families. Link endeavors to create a powerful learning community built on a collective commitment to excellence and enduring core values. By building a strong academic foundation and instilling life long values, Link aims to develop students who will be successful in higher education and responsible and resourceful citizens who give back to others.*

The Link Community School Dean of Faculty should be an experienced and administratively confident leader to head the program of studies for this high performing urban middle school (7<sup>th</sup> and 8<sup>th</sup> grades) of approximately 130 students, which will soon relocate to a larger facility allowing for growth. The Dean of Faculty should possess a genuine commitment to academic leadership and passion for scholarship, be knowledgeable and skilled about a range of pedagogical practices, middle school programs, adolescents, and urban education; have demonstrated leadership working with faculty, parents, curriculum and co-curricular offerings. The Dean should also be conscious of a global connection and be forward-thinking. The candidate must possess a strong work ethic, a team oriented working style, a pleasant and inspiring personality, intellectual curiosity, and a sense of urgency around Link's mission. Reporting directly to the Head of School, the Dean of Faculty is a member of the administrative team and contributes to the planning and vision of the entire school.

The Dean of Faculty is charged with overseeing the daily operations of the academic program at Link Community School. The Dean will focus on supporting, motivating and strengthening our faculty as those primarily responsible for delivering the school's program of studies and ensuring quantifiable student results that evidence both academic and personal growth in pursuit of Link's vision for its graduates. The Dean of Faculty has responsibility in the following key areas:

- Program of Studies (curriculum development and assessment, co and extra-curricular offerings, scheduling)
- Faculty (supervision, instruction, professional development, hiring recommendations)
- Student Achievement (student placement, academic support and assessment, advisory)

Qualifications:

- MA degree in the field of educational leadership and/or school administration; Ph.D. in relevant area preferred
- Minimum 3 years successful experience as dean of faculty or position with similar responsibilities, preferably in an independent school
- Minimum 3 years classroom teaching experience, preferably in an independent school
- Dynamic leadership ability as well as proven teambuilding skills, ability to inspire and support a dedicated faculty
- Skill in program and faculty development and evaluation with a demonstrated capacity for innovation

- Knowledge of current trends in independent education and curriculum development. Experience with student-centered learning and an understanding of how to foster a community of learners desired
- Knowledge and experience in areas of urban education
- Strong background in student assessment and data use in making program decisions
- Experience with academic and administrative technology strongly desired
- Excellent interpersonal skills, bringing the maturity necessary to deal with the demands and administrative responsibilities of the position
- Strong organization and management skills and ability to effectively manage multiple projects and priorities
- Outstanding communication skills – ability to build positive working relationships with administration, faculty, staff, students and parents

For more information about Link Community School, please visit [www.linkschool.org](http://www.linkschool.org).

Please send cover letter, resume, and three references to:

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