

ABSENTEE FORM

Present this form to the Main Office upon return to school after an absence or in advance if going on a school visit.

Print Student's First and Last Name _____

Grade _____

Community _____

Date(s) of Absence _____

Reason for Absence _____

Parent/Guardian Signature _____

Date _____

Complete this form and return it to the school office on the day the student returns to school after:

- An illness absence of one or two days.
- An illness absence of three or more days. A doctor's note must be attached.
- An absence for any reason.
- An absence due to a school visit. This form must be sent to the school IN ADVANCE of the school visit, and confirmation of the school visit by the school visited must be attached.

THIS IS A LEGAL DOCUMENT. NO ONE MAY SIGN IN PLACE OF THE PARENT OR GUARDIAN.

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